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EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that an extraordinary meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 29th July, 2015 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 16th day of July 2015

Jeff Hughes
Head of Democratic and
Legal Support Services

Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion

AGENDA

1. Declarations of Interest

To receive any Members' declarations of interest.

2. Honorary Aldermen (Pages 5 - 10)

To receive a report of the Head of Democratic and Legal Support Services.

DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

Audio/Visual Recording of meetings

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting should focus only on those actively participating and be sensitive to the rights of minors, vulnerable adults and those members of the public who have not consented to being filmed.

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EAST HERTS COUNCIL

EXTRAORDINARY COUNCIL – 29 JULY 2015

REPORT BY HEAD OF DEMOCRATIC AND LEGAL SUPPORT SERVICES

HONORARY ALDERMEN

WARD(S) AFFECTED: None.

Purpose/Summary of Report

- To award the title of Honorary Alderman.

<u>RECOMMENDATIONS FOR DECISION: that:</u>	
(A)	pursuant to the provisions of Section 249 of the Local Government Act 1972, the title of Honorary Alderman be conferred on the following former members of East Hertfordshire District Council:
	A L Burlton, M G Carver, J O Ranger, J F W Wing and M Wood

1.0 Background

- 1.1 Under the provisions of section 249 of the Local Government Act 1972, Council may confer the title of Honorary Alderman on any person who, in the opinion of the Council, has rendered eminent services to the Authority as a past Member. The award is subject to a resolution passed by not less than two thirds of the Members present at a meeting specially convened for that purpose.

2.0 Report

- 2.1 Council, at its meeting in February 2007 agreed the following procedure in relation to this matter:

- (A) an offer of appointment to Honorary Alderman only be considered in respect of former Members who have served a minimum of five full terms of office;

- (B) former Members who qualify under paragraph (A) above be informally asked within four weeks of the date of their retirement from the Council (or as soon as practicable following the introduction of this process) whether or not they wish to be considered for this award;
- (C) the Chief Executive, in consultation with the Leader of the Council and the Chairman of the Council, be authorised to determine whether a person under consideration for this award has rendered eminent services to the Council when they were a Member;
- (D) an extraordinary Council meeting be convened on a date to be determined between the Chairman of the Council and the person(s) being awarded the title of Honorary Alderman to consider a motion under section 249 of the Local Government Act 1972.

3.0 The role of Honorary Alderman

3.1 A formal presentation of a certificate of title and a badge of office will be made to the person(s) receiving the award at the extraordinary meeting. In addition, Honorary Aldermen:

- (A) will be encouraged to attend all Civic Ceremonial events when invited;
- (B) with the Chairman's permission, may assist in hosting receptions/functions;
- (C) will be encouraged to support the work of the Chairman's Charity, and
- (D) will promote civic pride in the District of East Hertfordshire and its Council.

4.0 Implications/Consultations

4.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

5.0 Conclusion

- 5.1 Based on the approved process, former Councillors A L Burlton, M G Carver, J O Ranger, J F W Wing and M Wood are recommended to receive the award.

Background Papers

None.

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ESSENTIAL REFERENCE PAPER 'A'

Contribution to the Council's Corporate Priorities/ Objectives:	<i>People</i> – Fair and accessible services for those that use them and opportunities for everyone to contribute
Consultation:	None
Legal:	None
Financial:	None
Human Resource:	None
Risk Management:	None
Health and Wellbeing - issues and impacts	None

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